



| Transport Scrutiny Sub-Committee - Terms of Reference | |
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| Purpose: | <p>To consider, review and scrutinise any topic or issue that is connected to the transport-related powers exercised by the Mayor, the West Midlands Combined Authority (including Transport for West Midlands).</p> <p>To scrutinise transport-related decisions as determined at meetings of the WMCA Board and the Transport Delivery Committee, including calling-in such decisions within the terms set out in the Constitution.</p> <p>All transport related scrutiny work will automatically be delegated from the Overview & Scrutiny Committee to the Transport Scrutiny Sub-Committee for consideration and recommendation.</p> |
| Accountable to: | <p>Overview & Scrutiny Committee. Any decision or recommendation of the Transport Scrutiny Sub-Committee will require the subsequent confirmation by Overview & Scrutiny Committee, normally through the approval of the minutes.</p> |
| Membership: | <ul style="list-style-type: none">• Chair appointed by Overview & Scrutiny Committee.• One member from each Constituent authority scrutiny committee that has responsibility for public transport. |
| Chair: | <p>The Overview & Scrutiny Committee will appoint the Chair from amongst its own membership. The sub-committee will appoint the Vice-Chair.</p> |
| Voting: | <p>Each member of the sub-committee has one vote.</p> <p>All matters to be determined by the sub-committee shall be decided by majority of the members present and voting on that matter.</p> <p>No member of the sub-committee has a casting vote. If a vote is tied on any matter, it is deemed not to have been carried.</p> |
| Quorum: | <p>Two thirds of the total number of members of the sub-committee must be present at a meeting.</p> |

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| Frequency: | To meet six times a year, or more frequently if so determined by the Chair of the sub-committee. |
| Servicing: | The Governance Services team will provide governance and administrative support to the sub-committee. |
| Functions: | <ul style="list-style-type: none"> • To ensure that significant transport policies are subject to pre-development oversight and pre-decision scrutiny as appropriate. • To call-in for further scrutiny any transport-related decision of the WMCA Board or Transport Delivery Committee within the manner provided for within the Constitution. • To hold Q&A sessions with the Mayor (annually) and the Portfolio Lead for Transport and directors of Transport for West Midlands (as and when determined) to gain assurance that transport-related services provided by the WMCA are appropriate, satisfactory and support the wider policy objectives of the WMCA. • To hold Q&A sessions with the Chair of Transport Delivery Committee to ensure that the delivery and impact of transport policies and services within the remit of the WMCA was appropriate. • To invite transport operators to attend meetings to discuss the provision of public transport services where appropriate. • To ensure that the public within the West Midlands has appropriate means to engage with the WMCA and transport operators in shaping transport policy to ensure that it meets the needs of the region. • To keep under review transport governance within the WMCA, making recommendations to the WMCA Board where it was considered improvements could be made. |
| Review: | To be reviewed annually (next time in June 2021). |